



# **Students Against Drinking & Driving (S.A.D.D.)**

**Newfoundland & Labrador**

**Student Handbook**

# I N D E X

## **SECTION 1: CHAPTER EXECUTIVE INFORMATION (WHITE PAGES)**

1.	EXECUTIVE FUNCTIONS .....	1
	A) Election .....	1
	B) Roles - President .....	2
	- Vice-President .....	3
	- Vice-President of Finance .....	3
	- Vice-President of Public Relations .....	4
	- Secretary .....	5
	- Junior Rep .....	6
	- Teacher / Advisors .....	7
	C) Planning a Chapter Meeting .....	8
	Sample Meeting Agenda .....	10
	D) How to Write Minutes .....	11
	Sample Minutes Sheet .....	12
	Sample Monthly Report .....	13
2.	HOW TO PLAN A PROVINCIAL S.A.D.D. CONFERENCE .....	16
	A) Conference Planning .....	16
	B) Event Planning Guide .....	19
3.	PUBLIC RELATIONS .....	20
	A) How to Write a Press Release .....	20
	B) Sample Press Release .....	21
4.	PROVINCIAL LEVEL INFORMATION .....	23
	A) Provincial Executive & Position Descriptions .....	24
	B) Provincial Conference .....	28
	C) S.A.D.D. Day .....	29
5.	GOVERNMENT LOBBYING .....	30

**SECTION 2: S.A.D.D. RESOURCES LIST (YELLOW PAGES) ..... 32**

This list includes all contact names and numbers that can be used to obtain S.A.D.D. or Drinking and Driving related materials.

**SECTION 3. AUDIOVISUAL RESOURCES LIST (GREEN PAGES) ..... 38**

This list includes all A/V materials available on Drinking and Driving and related topics from either Safety Services or Addiction Services.

**SECTION 4. SPEAKER’S LIST (PINK PAGES) ..... 59**

1.	Addiction Services .....	59
2.	Royal Canadian Mounted Police .....	62
3.	Royal Newfoundland Constabulary .....	65
4.	Crime Prevention Committees .....	66
5.	Ambulance Drivers - EMTs .....	72
6.	Victims .....	75
7.	“Perpetrators” .....	75
8.	Other Speakers .....	76

# **SECTION 1**

# **CHAPTER EXECUTIVE INFORMATION**

## CHAPTER EXECUTIVE INFORMATION

### 1. EXECUTIVE FUNCTIONS

Your S.A.D.D. Chapter consists of you, the Executive, the Chapter members and the Teacher / Advisors. Success of your Chapter depends on how well you all learn to accept responsibilities and work together as a group. It will make it easier and more productive if each executive member is familiar with their particular roles. They should also be aware of how important it is for the Chapter Executive to act as **ONE BODY**. Because many chapters will be having fall elections to fill remaining executive positions, here are some tips for your elections:

#### A. CHAPTER EXECUTIVE ELECTIONS

1. Elect the majority of your new Executive during the last part of the school year (around May). By electing the new Executive a month before school ends, they will get a chance to try out their new positions, with the old executive still around for support.
2. Leave some of your executive positions (e.g. Junior Rep. If you wish to have one) to be elected early the following year (around October). This provides the chance to see what new members you have that may be good potential Executive.
3. Set your date for elections at least four (4) weeks in advance. This allows potential candidates a chance to think about running.
4. Have nominations for each position passed to your president or to a nominating Chairman before the election meeting.
5. Nominations should be signed by two S.A.D.D. members
6. On the night of the elections, each candidate should present their campaign speech.
7. Allow time before voting for questions from chapter members.
8. Vote. (Be sure to have plenty of paper / pencils on hand). If there is more than one candidate for a position, the person receiving the most votes is elected. If only one person runs for a position, a "yes/no" vote should be taken.
9. Announce your new Executives and allow time for everyone to relax and mingle; a lunch might be nice.
10. Old / new Executives should meet as soon as possible to review responsibilities.

## B. ROLES OF EXECUTIVE MEMBERS

### **PRESIDENT**

This is it! You are the new President. Your Chapter has said they have confidence in your abilities to lead them. Of course you know they expect you to:

- . Work **closely** with the Teacher / Advisor, S.A.D.D. Executive and members. Sometimes this will be fun, sometimes frustrating and always challenging;
- . Work closely with the principal and administration to keep them informed of S.A.D.D. activities;
- . Use **ALL** members of your Chapter. If you make them feel a part of your Chapter, the Chapter will be stronger;
- . Represent the S.A.D.D. Chapter throughout the community at various functions. You may often be asked to speak on S.A.D.D.'s behalf;
- . Coordinate your Executive; see that each one is doing their job. You shouldn't have to carry the entire burden;
- . Chair Chapter meetings and Executive meetings;
- . Organize and plan the education and social activities for each chapter meeting;
- . Help the Secretary with monthly reports (copies on page 16-19) and be sure all letters are answered;
- . Read all correspondence addressed to your chapter S.A.D.D. members;
- . Organize other get-together's for the Chapter outside of meeting times (e.g. BBQ's, bonfires, toboggan parties etc.);
- . Plan and organize with the rest of the Executive all community service projects;
- . Plan and organize with the rest of the Executive, fund-raisers.

Have fun as President. This is your chance to try all those things your members have wanted to get involved with.

## **VICE-PRESIDENT**

As the President's right hand, you will also have a busy year. Sometimes if a chapter is small you may be the only Vice-President, or if you are large, you may wish to have a V.P. of Finance and a V.P. of Public Relations. This is a decision which you could discuss with your particular chapter. In your new position as Vice-President, you will be expected to:

- . Help the President in all of his / her duties;
- . Perform the President's duties if he / she cannot do so;
- . Work with the President to make sure all members and Executives are involved;
- . Your duties should include all of the Vice-President of Finance and Vice-President of Public relations duties that follow.

Remember, this is your chance to dig right in. Also, keep in mind that performing duties of Vice-President is excellent training for a future President.

## **VICE-PRESIDENT - FINANCE**

You hold the Chapter's finances. The Chapter's will rely on you to keep their money straight and continually let them know how much money they have. As Treasurer, you will have to:

- . Receive and deposit or forward all the chapter money;
- . Ensure that a bank account is set up in the Chapter's name. The bank will explain to you about who should sign cheques, etc.;
- . Keep the bank book updated;
- . Obtain a book to keep the Chapter's financial records in. Be sure to list income, expenses, dates and other details;
- . Complete a monthly financial report to attach to the President's monthly report;
- . Give a financial report at every Chapter meeting;
- . Keep the Chapter informed of when they need extra fund raisers;
- . Keep a file of all the Chapter's bills and receipts.

Remember to keep your books up to date at all times. It will make your job much easier. It will also impress the rest of the Chapter when they see how well you handle their money.

## **VICE-PRESIDENT OF PUBLIC RELATIONS**

It is up to you to make sure that **EVERYONE** knows that S.A.D.D. is in your community. The success of your Chapter will be greater if you have the support of the school, parents, service clubs, etc. The way to get that is to make them aware of S.A.D.D. You will need to:

- . Write press releases of all Chapter activities for newspapers, radio, etc. (a form for writing these releases is found in this manual, page 29);
- . Get to know some people to contact in the media (i.e. a newspaper reporter). Keep close contact with these people. The Provincial V.P. - Public Relations can help you with this;
- . Work closely with the rest of the Executive during membership drives. Make posters, announcements, etc.
- . Work closely with the rest of the Executive to ensure all projects and activities are well publicized, both within your school and within the community;
- . Designate someone in the Chapter as a photographer. Try to get pictures to accompany your press release. Pictures and articles can also be sent to the Provincial V.P.-Public Relations to be included in the Provincial newsletter;
- . Organize a publicity committee to help with posters, reports, etc. This committee would be responsible to you.

## **SECRETARY**

Everyone will be relying on you to keep the business of S.A.D.D. in order. Sharpen your pencils and collect your pens. You will:

- . Keep neat and organized minutes of all executive and chapter meetings. It might be easy if you used separate books for each set of minutes (a blank form for minutes is on page 15);
- . Keep files on all the communication you receive on behalf of the chapters. Be sure to let the President of any communication immediately;
- . Work closely with the President to send thank you cards, answer letters from other chapters; report to Provincial Executive, etc.;
- . Complete monthly reports for the Safety Services Newfoundland Labrador while working closely with the President;
- . Keep a file of duplicate copies of all the chapters monthly reports;
- . Take attendance at meetings;
- . Read correspondence to the S.A.D.D. members if your President delegates it as your responsibility;
- . Keep an updated membership list for your chapter;
- . Keep track of members who participate in various projects throughout the year. This will help when the chapter decides on delegates for conferences, etc.
- . Prepare a list of all members and Teacher / Advisors-names, addresses, phone numbers to be sent to the Provincial Executive secretary as they join;

Your year as Secretary should put you in contact with a lot of interesting and exciting people. Enjoy it!

### **JUNIOR REPRESENTATIVE (optional)**

As Junior Rep., you should be in grade 7-9 when elected. Many Chapters find that their junior members often get lost in the crowd. It is your responsibility to see that this doesn't happen. Be sure to:

- . Continually talk to junior members. See how they feel about the Chapter's activities. Report those feelings back to the Executive;
- . Find out the opinions of junior S.A.D.D. members when Chapter decisions are to be made. Bring those opinions to the Executive meeting on behalf of the junior members;
- . Make sure the junior members become involved in chapter activities and projects.

Also, remember that you will have some valuable S.A.D.D. experience by the end of the year. You should think seriously about running for other Executive positions.

**NOTE:** Don't forget that any Chapter member (senior or junior) can run for any executive position except Junior Rep., as this must be a junior member.

There you have it! It's going to be a busy year for you. Have fun and really get involved. Be sure to remember how important to have all Chapter Executive and members cooperating and participating. It may be a good idea for the Executive to sit down several times a year and quickly review your duties.

Sometimes problems do arise. If this is the case, they should be handled as quickly as possible. Be sure to involve the Teacher / Advisor if needed. Here are some general guidelines which might help you:

1. If an Executive member is not doing their job, the Chapter President and Teacher / Advisor should meet with Executive member and discuss the situation.
2. If the president is not doing their job, the Executive and Teacher / Advisor should meet with the President and discuss the situation.
3. At least 75% of the Executive should be present for voting decisions in an Executive meeting.
4. In any voting decision, when an Executive member is not present, they should be informed of the decision before the members are informed.
5. Provincial Executive members are ex-officio members for their home Chapter Executive. They give thoughts and opinions. The Chapter Executive and Teacher / Advisor decide if they should vote.

6. Chapter Executive and Teacher / Advisors decide if the Teacher / Advisor votes.
7. The Chapter is responsible for long distance phone calls and mailing.

### **YOUR TEACHER / ADVISOR**

Of course, you all realize the important role played by your Teacher / Advisor. Be sure to involve him / her in all Chapter meetings and plans. Rely on his / her advice and suggestions. Share your concerns and questions with him / her. Here are some ideas to use in your relationship with your Teacher / Advisor.

1. Remember the Teacher / Advisor is a volunteer. The time and energy they devote is voluntary.
2. The Teacher /Advisor is to attend all general and executive meetings.
3. If decisions are to be made, ask the Teacher / Advisor's opinion. He/she might have a new outlook and might appreciate the fact that you place importance on their thoughts.
4. The Teacher / Advisor does not vote on Chapter decisions unless asked to so.
5. If you expect the Teacher / Advisor to attend a project, meeting or social, let him / her know well in advance.
6. The Teacher / Advisor is just that - a guide or advisor. He / she offer suggestions or advice; they do not make decisions (except in very extreme cases).
7. Show respect and concern for the feelings of the Teacher / Advisor. It also helps to show appreciation for the work he / she does.
8. Work with the Teacher / Advisor to inform the school administration & staff about S.A.D.D.
9. If disputes or problems arise, ask the Teacher / Advisor for help in finding a solution.
10. Offer to pay for the gas, meals or other expenses of the Teacher / Advisor that may result from attending S.A.D.D. functions
11. Try to share your important correspondence / phone calls with the Teacher / Advisor so that he / she can feel up-to-date and involved with the Chapter.
12. **IN VERY SERIOUS** situations in which the future of the Chapter is about to suffer, the Teacher / Advisor does have **VETO** power (he / she can make a final decision). Hopefully this will never need to be used.

Work closely with your Teacher / Advisors. He / she should become your friends, advisors and resource people. Without them your Chapter could not exist. So ... make them feel needed and welcome.

### C. PLANNING A CHAPTER MEETING

O.K.! You have your Executive! Now let's get those meetings going. Most Chapters plan their general meetings every two weeks or monthly. To help the Executive members and the school in allotting their time, it would be a good idea in September to set down a schedule of meetings for September - December. Do this again for January - June. It is important to follow this schedule. Be sure to give a copy of this to your school principal (or appropriate person) to ensure that the building will always be available for you.

Remember that Chapter meetings should be fun. However, there are other things you will want to accomplish. There will be some business that needs to be covered. Of course an education session or social event could be schedule for each meeting. Try to make these as interesting and varied as possible like having a guest speaker come or showing a drinking and driving video. You will find that the better organized you are, the better your meetings will be. To help get you organized here are a few tips.

### **TIPS ON HOW TO HAVE A BETTER CHAPTER MEETING**

1. Be sure to re-check with the principal to ensure the room is available well before the meeting.
2. Announce the meeting during school announcements. Highlight the education session and the social.
3. Always start and end on time. Don't wait for stragglers. If people see you are organized and ready to go, they'll start to show up on time.
4. Make sure the room is suitable for your meeting. There should be adequate seating room for any planned games and electrical outlets if films are to be shown.
5. Display a S.A.D.D. sign or poster at the front of the room.
6. Be sure to have your planned meeting agenda with you. On it include all details you need. Follow the agenda closely.
7. Be sure to conduct the meeting in an orderly fashion. Don't let conversation wander and don't fall too far behind schedule. Be sure members behave and hear all your information.
8. Make the business section of the meeting short and to the point.

9. Include variety in your program. Try different games, songs and forms of education sessions (films, discussions, speakers etc.).
10. Try to get everyone taking part. It might help to give specific jobs to as many people as possible, for example; put out chairs, introduce guests, operate the projector, lead a game, etc.
11. Keep the meetings happy and friendly. Emphasize the activities the Chapter has done and the fun they've had.
12. Announce every 4-6 weeks that your Chapter will be holding an open meeting for new members. Be sure people know they can join at anytime.
13. If geography allows, try a joint meeting with other chapters in your area.
14. Education sessions may be done by chapter members. You don't always need a speaker or a film.
15. Always be open to new ideas from Chapter members.

Don't forget, S.A.D.D. meetings have **two major purposes: TO HAVE FUN and TO LEARN.** Try to ensure that all meetings have large doses of both. Often they can be combined. When members leave a meeting they should be looking forward to the next one.

To help you organize and plan your meetings, try using the following planning form. As you get more used to planning the meeting, you may want to add new things to your meeting, re-arrange the agenda or only use parts of it. Remember, this is just a suggested agenda meant only to give you some ideas.

The forms could be filled by the Secretary. This may also help them complete the minutes of the meetings.

**MEETING AGENDA**

CHAPTER:

DATE:

MEETING TIME:

1. Call meeting to order
2. Minutes of previous meeting
3. Business out of minutes
4. New Business
  - Reports / Communications
  - Planned Projects
  - Upcoming Events
  - Problems
  - Financial Report
  - Committee Reports
5. Break
6. Introduction of guest speaker
7. Education session (speaker)
8. Social

#### D. HOW TO WRITE MINUTES

Keeping very tidy and well organized minutes of your meetings is an important job for your Secretary. Good minutes will help you: remember decisions that your Chapter makes and fill out your monthly reports.

We all know how meetings tend to get a bit mad at times. Your Secretary may go crazy trying to write what everyone says. Here are a few hints that may help:

1. Have a close look at the meeting agenda beforehand
2. Take your notes throughout the meeting in point form
3. After the meeting, check with the President to be sure you have included all the information
4. Get a copy of the President's meeting agenda
5. By looking at your notes and the meeting agenda, write the minutes over in the minute book
6. Be sure your minutes can be easily read and are ready for the next meeting

The next page is a blank form you may want to use for taking minutes. Later you might feel more comfortable using your own method.

**MINUTES**

CHAPTER:

DATE OF MEETING:

TIME OF MEETING:

NUMBER OF S.A.D.D. MEMBERS PRESENT:

SECRETARY'S SIGNATURE:

MINUTES OF LAST MEETING WERE READ / MOVED BY:

THAT THE MINUTES BE ACCEPTED / SECONDED BY:

DURING BUSINESS OUT OF THE MINUTES WE DISCUSSED:

UNDER NEW BUSINESS WE DISCUSSED:

AFTER A SHORT BREAK \_\_\_\_\_ INTRODUCED THE GUEST  
SPEAKER. HE / SHE WAS \_\_\_\_\_ WHO SPOKE ON

THE MAIN POINTS MADE WERE:

AS A SOCIAL AT THIS MEETING WE:

THE MEETING CLOSED AT \_\_\_\_\_ (TIME).

**S.A.D.D. CHAPTER MONTHLY REPORT**  
**TO BE COMPLETED BY CHAPTER PRESIDENT AND SECRETARY**

Chapter Name:

Date Completed by Chapter:

Date Received by S.A.D.D. Coordinator:

**SIGNATURES**

President:

Teacher / Advisor:

Secretary:

Principal:

Number of Members in Your Chapter:

Number of New Members this Month:

Please complete fully each month and send a copy to S.A.D.D. Coordinator (or the Provincial Executive in the event that the Coordinator's position no longer exists). By working together we will learn, so please fill it out clearly and correctly. Each report must be signed by the PRESIDENT, SECRETARY, TEACHER / ADVISOR and PRINCIPAL.

1. Number of Executive Meetings held
2. Number of General Chapter Meetings held
3. Number of S.A.D.D. members present for each Chapter Meeting: No.1 \_\_\_\_ No.2 \_\_\_\_
4. Education Sessions - Name your guest speaker and topic:

No.1 Speaker (s)

Topic

No.2 Speaker (s)

Topic

5. Treasurer's Report for the month (amount)

\$

6. Projects for the month. **PLEASE EXPLAIN ON SEPARATE SHEET.**

**COMMUNITY**

**SCHOOL**

**FUND RAISER**

a)

b)

c)

d)

7. List your **SOCIALS** or fund raising events this month.

1.

2.

3.

4.

8. What publicity did you have this month - explain (please include copies of publicity).

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9. Projects planned for the next month:

No. 1 \_\_\_\_\_

No. 2 \_\_\_\_\_

No. 3 \_\_\_\_\_

No. 4 \_\_\_\_\_

10. Any problems (please comment so we can help each other - we don't know unless you tell us).

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11. Did your President contact the S.A.D.D. Coordinator?

Yes [ ] No [ ] Number of times

12. Did your President contact any other S.A.D.D. representatives? (Other chapters, Provincial Executive, etc.).

Yes [ ] No [ ] Number of times

**PLEASE HAVE FUN WITH THIS FORM. IT IS EASY IF YOU SIT DOWN WITH YOUR EXECUTIVE AND ADVISOR. MAKE SURE EVERYTHING IS COMPLETED IN FULL - YOUR PRINCIPAL AND ADVISOR SIGN YOUR MONTHLY REPORT. THANK YOU.**

***WHEN COMPLETED, SEND TO THE S.A.D.D. COORDINATOR AT THE SAFETY SERVICES NEWFOUNDLAND LABRADOR BY THE LAST DAY OF EACH MONTH.***

**Safety Services Newfoundland Labrador  
2<sup>nd</sup> Floor, Regatta Plaza  
84-86 Elizabeth Avenue  
St. John's NL A1A 1W7**

**Phone: (709) 754-0210**

**Fax: (709) 754-0010**

## 2. HOW TO PLAN A PROVINCIAL S.A.D.D. CONFERENCE

If you decide to have your chapter host the Provincial S.A.D.D. Conference, you are in for a wild time! What can you look forward to? Well... laughs, friends, sharing, fun and much, much more. BUT - oh the planning and organizing you need to do!

The conference will be a 1-2 day get-together of delegates from S.A.D.D. Chapters in the province. Decide how large of a conference you are capable of hosting then let each chapter know how many members they may send.

So - you're going to host the conference? Then let's get going with the plans.

### A. CONFERENCE PLANNING

- A. Your Executive, Teacher / Advisor and School Principal (if applicable) should **discuss** whether your chapter is capable of hosting the conference. Do you have enough strong members? Are you all willing to cooperate and work hard?
- B. If you decide you are ready, have the executive decide possible dates. The **final decisions on dates must be made with the Provincial Executive and Safety Services Newfoundland Labrador**, as they will be assisting you with your planning.
- C. **Meet** with chapter members. Decide a definite date and number of delegates you can handle. The conference date must be announced in the winter before your conference to give all chapters time to raise the travel funds.
- D. Decide on a conference **theme**. This may be original or a quote from a song or poem.
- E. Make your conference **invitations**. They should be bright and colorful. Include important information on these:
  - . date of conference;
  - . time of registration;
  - . banquet time;
  - . cost of registration for delegates (check on cost of meals, accommodations, any rent, material, decorations, etc.);
  - . a date when replies are to be returned (two weeks before the conference); address for replies;
  - . travel subsidies available (the Provincial Executive may have funds available to assist Chapters from far away with their travel expenses. Be sure to offer a fair system and let them know as soon as possible).

Mail these invitations 6 weeks before the conference. They go to Chapters and other special invited guests (these guests usually don't pay registration).

F. Have a Chapter meeting to form **committees**. Try to include as many Chapter members as possible. Necessary committees are:

- . Social Committee (plan mixers; olympics, etc.);
- . Dance Committee (decide a dance theme if you want; get music);
- . Clean-up Committee (arrange for cleaning utensils; people to clean up after banquet, rally, etc.);
- . Decoration Committee (working with theme design and make decorations; encourage other chapters to bring decorations);
- . Registration Committee (print agendas; get name tags; set up registration desk; make registration kits; collect registration fees, etc.);
- . Food Committee (ensure enough food for all meals is available); arrange all meals (including Banquet); prepare all meals and have someone serve them;

**Have these committees start work immediately.**

G. With your Chapter, Teacher / Advisor and Principal, make up a set of rules for the conference. Read them several times throughout the conference. Inform S.A.D.D. Chapters that they all have to be accompanied by an adult.

H. If the S.A.D.D. delegates are staying at the school, put an Executive member in charge of organizing sleeping arrangements with the Principal and Teacher / Advisor. Make sure you have sufficient adult chaperons. If the delegates are to be billeted, this Executive member should arrange these billets.

- a) be sure to contact the billets well in advance; let them know who to expect at their house
- b) be sure all delegates know where they are billeted
- c) after the first night, check with the billets to see if there were any problems
- d) when the conference is over send thank you notes to the billets

- I. The President should ask the Chapter for ideas on **education sessions** for the conference. Write down as many as possible. The executive should then meet to decide which of these to use (try to relate sessions to the theme).

The Provincial Executive and the Provincial S.A.D.D. Coordinator is a good resource group to get speaker ideas from since they will have regular contact from all Chapters.

There can be several education sessions during the morning; and afternoons. Decide on the guest speakers for these sessions. Contact them 2 months before the conference. Tell them the theme; the session you had in mind and how long you wish them to speak. Talk to them again about 2 weeks before the conference to confirm their session. Ask if there is any equipment they need. Also, get some biographical information to help someone introduce them. Make sure you have gifts for the guest speakers.

- J. Decide who will **open** your conferences (usually school Principal, Mayor, etc.). Invite them to do so 3 weeks before the conference. About 2 weeks before the conference arrange through the Provincial VP of Public relations to have a news release go out to all the media to announce the upcoming conference. Also announce your news conference (should be held prior to or during your conference) and invite media representatives to come to your conference for interviews and pictures, etc. Information on media relations is included in another section of this handbook.
- K. The day before the conference have everyone meet. **Check** all the final details. Ask if anyone has any questions or suggestions.
- L. In all your plans, don't forget to **include your Teacher / Advisor and parents**. They have probably had a lot of experience in hosting groups before. They might be able to give some helpful hints.
- M. **Keep the SADD Coordinator and Provincial Executive up to date on plans.**

## **B. EVENT PLANNING GUIDE**

The following categories and questions may help you plan any small or large event your Chapter plans to do.

### **NUMBER OF PEOPLE NEEDED TO RUN PROGRAM**

Be sure to involve as many Chapter members as possible. Have some people designated to clean up after the project.

### **TIME**

To keep interest and enthusiasm high, be sure to start on time. Allow enough time to complete the project.

### **OTHER RESOURCES**

Do you need other people to help you? Are there things you need to buy? What must the members bring?

### **ORGANIZATION AND PROCEDURE**

List everyone's particular job and let them know before hand! Do you need an agenda for the project? (e.g. a party). Has your Teacher/Advisor and Principal been kept well informed of ALL plans. Invite guests well in advance. If the Executive have any speeches to make or explanations to give, practice them before the project.

### **PUBLIC RELATIONS**

Will you use posters, newspapers, radio, school P/A system? Who is on the publicity committee?

### **BUDGET**

Do you have enough money to buy the things you need?

### **AMOUNT RAISED**

Keep track of your money here. Details will help the Treasurer do their job.

### **EVALUATION**

What was the best part of your project? What went wrong? Would you do the project again? File a copy of this report. Give all details of this project on your monthly report.

### **3. PUBLIC RELATIONS**

#### **A. HOW TO WRITE PRESS RELEASES**

One of the best ways to promote your Chapter is through the local newspaper, radio or TV station. It lets the community know:

- . the work you do in your Chapter;
- . the part you play in the community;
- . the fun you have.

You will find it easier to get coverage from the media if the information you give them is organized, clearly written and to the point.

This may be a new thing for your Vice-President of Public Relations. To help them out, here is a sample press release and a blank form for your Chapter to use.

**B. PRESS RELEASE (sample)**

TO: The Evening Telegram

FROM: Holy Spirit S.A.D.D. Chapter

DATE TO BE RELEASED: February 16, 1997

RE: Valentine's Carnation Sale

CONTACT PERSON: Mary Brown (V.P. - Public Relations)  
Manuals, NF  
Tel. (709) 555-6677  
Fax (709) 555-6776

**DETAILS:**

Holy Spirit High School's Students Against Drinking and Driving (S.A.D.D.) Chapter hosted their first annual Valentine's Carnation Sale on February 14. S.A.D.D. members sold Carnations for \$2 a piece to students and teachers as a fund raiser.

The funds raised (almost \$400) will be used to send a delegate from the Chapter to the national Teen Conference on Drinking and Driving.

Our thanks to the Newfound Florists for their care in sending fresh Carnations to our Chapter and there donation of 25 free flowers. Thanks also to all the students and teachers who participated in this fund raising effort.

**Mary Brown**

**Signature of Vice-President of Public Relations**

**(Photos attached on separate sheet - Yes [ ] No [ ])**

**PRESS RELEASE**

**TO:**

**FROM:**

**DATE TO BE RELEASED:**

**RE:**

**CONTACT PERSON:**

**DETAILS:**

---

**Signature of Vice-President of Public Relations**

**(Photos attached on separate sheet - Yes [ ] No [ ]**

#### 4. PROVINCIAL LEVEL INFORMATION

##### A. PROVINCIAL EXECUTIVE

Probably the most important group of leaders in S.A.D.D. Newfoundland and Labrador are the Provincial Executive. These Executive positions are filled by S.A.D.D. members who are elected by the delegates at the Annual Provincial S.A.D.D. Conference. They meet to plan and organize various S.A.D.D. functions and represent the province at a national level.

Their duties include:

1. Attend all Provincial Executive meetings and activities
2. Plan and coordinate S.A.D.D. Day and assist hosting Chapter with the provincial conference.
3. Keep close contact with **ALL** other Provincial Executive members. They should also keep close contact with the Provincial S.A.D.D. Coordinator.
4. Cooperate with the Provincial S.A.D.D. Coordinator in publicizing S.A.D.D. (it's purpose, how it works, it's benefits, etc.).
5. Keep close contact with **ALL** Chapters in their own regions for the purpose of providing advice and support.

#### ELECTIONS

Approximately one month before a planned provincial conference, the Executive will begin receiving applications for the new Executive. A formal application should be in the form of a LETTER outlining: WHO YOU ARE; WHAT EXPERIENCE YOU'VE HAD (if any, and it's **not** essential); WHAT POSITION YOU ARE RUNNING FOR; and WHY YOU WOULD BE GOOD AT IT.

Remember, many of the delegates at the conference will not know you, so it's important that you make your letter as thorough as possible, so they'll know a little about who they're voting for!

EXECUTIVE POSTS HAVE A ONE YEAR RUNNING FROM APRIL 1<sup>ST</sup> TO MARCH 31<sup>ST</sup> OF THE NEXT YEAR. SO THE NEW EXECUTIVE HAS TO BE LEVEL II OR YOUNGER WHEN ELECTED.

## **RESPONSIBILITIES OF S.A.D.D. PROVINCIAL EXECUTIVE**

### **PRESIDENT**

Coordinate all activities and delegate responsibility to each executive member.

Act as a key figure in planning the annual provincial conference, S.A.D.D. Day and other provincial activities.

Represent S.A.D.D. as a spokesperson with the media.

Chair all Provincial Executive meetings.

Attend seminars, conferences, meetings, etc. of other groups on behalf of S.A.D.D.- Newfoundland when requested and speak at these sessions when requested.

Keep in close contact with the S.A.D.D. Coordinator (if that position still exists) and other provincial executive members.

Keep full documentation of all expenses incurred with this position and submit to the Vice-President of Finance for reimbursement.

Keep full documentation of all activities performed as President in order to assist the next person with this position.

## **RESPONSIBILITIES OF S.A.D.D. PROVINCIAL EXECUTIVE**

### **VICE-PRESIDENT OF FINANCE**

Ensure that a bank account is set up in the S.A.D.D. Provincial Executives name.

Receive and deposit or forward all money received from all sources, including the S.A.D.D. Coordinator, corporate sponsors and all chapters.

Reimburse executive members for expenses incurred while performing their duties.

Obtain a book to keep track of all transactions with the account. Complete a regular financial report (monthly) for the Provincial President and an annual financial report for the Annual Provincial Conference. Be sure to list all dates, amounts, incomes, expenses and other details.

Keep the S.A.D.D. chapters informed through the Vice-President of Public Relations and the Secretary as to the financial status of the executive fund.

When questions arise as to the appropriateness of an expense, the Teacher / Advisor for the Executive should be consulted.

Act as a key figure in planning the annual provincial conference, S.A.D.D. Day and other provincial activities.

Keep in close contact with the S.A.D.D. Coordinator (if that position still exists) and other provincial executive members.

Keep full documentation of all activities performed as Vice-President of Finance in order to assist the next person with this position.

## **RESPONSIBILITIES OF S.A.D.D. PROVINCIAL EXECUTIVES**

### **VICE-PRESIDENT OF PUBLIC RELATIONS**

Responsible for all province-wide media coverage on behalf of S.A.D.D.

Create a listing of all media contacts for the province (the S.A.D.D. Coordinator can assist with this) with up-to-date addresses and phone numbers.

Write all news releases to announce all provincial activities (particularly S.A.D.D. Day and the annual Conference).

Act as a liaison person between the media and S.A.D.D.'s official spokesperson (the President). In the event the President is unable to fulfill the function of spokesperson (due to illness absence, etc.), act as the official spokesperson on their behalf.

Work closely with the President and the Secretary to ensure all activities are well publicized.

Assist individual chapters with their publicity needs if requested. Act as a resource person for them.

Act as a key figure in planning the annual provincial Conference, S.A.D.D. Day and other provincial activities.

Assist the hosting chapter for the Provincial Conference with all aspects of publicity and with a news conference during the Conference.

Keep in close contact with the S.A.D.D. Coordinator (if that position still exists) and other provincial executive members.

Keep full documentation of all expenses incurred with this position and submit to the Vice-President of Finance for reimbursement.

Keep full documentation of all activities performed as Vice-President of Public Relations in order to assist the next person with this position.

## **RESPONSIBILITIES OF S.A.D.D. PROVINCIAL EXECUTIVE**

### **SECRETARY**

Keep neat and organized minutes of all Executive meetings

Keep files of all correspondence received by the Executive.

Send welcoming letters to all new chapters on behalf of the Executive, thank you notes, when needed and other appropriate correspondence when required.

Receive all monthly reports from chapters and forward copies of these to the President.

Follow-up with chapters who have not had contact with you through monthly reports as soon as possible.

Act as a key figure in planning the annual provincial Conference, S.A.D.D. Day and other provincial activities.

Keep in close contact with the S.A.D.D. Coordinator and other provincial executive members.

Keep full documentation of all expenses incurred with this position and submit to the Vice-President of Finance for reimbursement.

Keep full documentation of all activities performed as Secretary in order to assist the next person with this position.

## B. PROVINCIAL CONFERENCE

Annually there is a **PROVINCIAL S.A.D.D. CONFERENCE** with representatives from all chapters and some special guests in attendance. The conference runs usually 1-2 days and is the **HIGHLIGHT** of the S.A.D.D. year. The purposes of the Provincial Conference are:

1. To elect a new Provincial Executive
2. To induct the new Provincial Executive
3. To provide S.A.D.D. members with a chance to travel, meet new friends, learn about S.A.D.D., share ideas, etc.

A chapter who wishes to host this annual event must apply to the Provincial President. This will enable the Provincial Executive to allow all chapters to know the date and place of the conference as soon as possible.

If two or more chapters apply to act as hosts, the Provincial Executive, together with the S.A.D.D. Coordinator acts as the final authority to select the conference site. Selection will be based on the geographical location, ease of travel to the site, chapter size and conference ideas.

## C. S.A.D.D. DAY

At our first Provincial S.A.D.D. Conference, it was decided that we should designate one day of the year as S.A.D.D. Day. We have selected the **first Friday in November** to be our special day.

This timing of S.A.D.D. Day is good because you'll get a few months to plan after you start your school year; Drug Awareness Week closely follows this date and the Christmas season is right around the corner. All these events are perfect to plan some drinking and driving awareness around.

The purpose of S.A.D.D. Day is to provide a province-wide focus on drinking and driving issues. The emphasis for this day will be on **awareness and fund-raising**.

The funds raised on this day **are to be split 50/50 between each chapter and the Provincial Executive**. Since S.A.D.D. no longer has steady funding at the provincial level, the funds raised on this day are critical to continuing support for items such as the S.A.D.D. newsletter and the provincial conferences. As soon as you've collected all your funds, forward the portion for the Provincial Executive to the V.P. of Finance of the Provincial Executive (see the S.A.D.D. Chapter listings for the 1997-98 V.P.-Finance's name, address and contact number).

The **awareness campaign** for this day should start at the top - have your mayor and town council officially declare it S.A.D.D. Day in your community (get in touch with them 1-2 months ahead to arrange this). Get your picture in the local paper with the mayor during the declaration.

Since S.A.D.D. Day is always a Friday, plan to have a big event in the evening or after school that can raise awareness and fund-raise, like a dance-a-thon, an alcohol-free video party, an air band contest or a mock accident. Get local businesses involved by offering prizes.

That's it. So put your thinking your thinking caps on and let the ideas flow. You can start with the initial planning any time now, since some ideas may take a lot of work. If there is more than one chapter in a community you might wish to do a joint effort - it'll be fun and you'll get so much more accomplished.

## 5. GOVERNMENT LOBBYING

The topic of lobbying the government over various issues has been brought up a number of times by students and teachers. S.A.D.D. members, as future voters and taxpayers, can have a great effect on government policies today, both individually and collectively.

The following is a list of issues you and your group may wish to write you local MHA, MP or a specific minister about:

1. S.A.D.D. funding;
2. The abolishment of “Happy Hours” in bars;
3. Allowing the RCMP / RNC the power to suspend a person’s license for a short period if they blow a “warn “on the road side ALERT test;
4. Allowing the RCMP / RNC the power to impound the vehicle belonging to a person who has been charged with impaired driving;
5. Anything else that is of local, provincial or national concern.

### WHO TO LOBBY TO

1. Your City Council and mayor
2. Your Local MHA
3. Your Local MP - call Reference Canada at 1-800-563-2432 for numbers and addresses
4. Provincial Ministers

Minister  
Dept. Of Health  
P.O. Box 8700  
St. John’s, NF  
A1B 4J6

729-3124

Minister  
Dept. Of Justice  
P.O. Box 8700  
St. John’s, NF  
A1B 4J6

729 -2869

Minister  
 Dept. Of Works, Services  
 and Transportation  
 P.O. Box 8700  
 St. John's, NF  
 A1B4J6

729-3678

Minister  
 Dept. Of Education  
 P.O. Box 8700  
 St. John's, NF  
 A1B4J6

729-5040

5. Federal Minister

Minister  
 Health and Welfare Canada  
 Brook Claxton, 16<sup>th</sup> floor  
 Postal Location 0916A  
 Tunney's Pasture  
 Ottawa, Ont.  
 K1A 0K9

## HOW TO LOBBY

A letter to government does not have to be professional or sophisticated. A **legible** letter, simply stating your concerns and with a return address, will get a response. You can get one letter signed by a lot of people or each send your own, it doesn't really matter. What matters is that you present your concerns clearly and logically and give the government a very clear idea of what it is you would like them to do.

Writing to the minister directly will get more attention than writing to the person who will eventually do something about it. The minister is an **elected** official that cares about what their constituents feel and want, whereas a civil service worker does not happen to have their job on the line if they disagree with public opinion!

It may be weeks before you get a reply to your letter, but don't despair - **lobbying works** or else people wouldn't have been doing it for years!

# **SECTION 2**

## **S.A.D.D. RESOURCE LIST**

## RESOURCE LIST

• **ALBERTA SOLICITOR GENERAL**

Alberta Solicitor General  
 Impaired Driving Program  
 10365-97 street  
 Edmonton, AB  
 T5J 3W7

- "Friends For Life" cards

\*\*\*\*\*

• **ASSOCIATION OF CANADIAN DISTILLERS**

Sandy Vokey  
 Association of Canadian Distillers  
 Suite 1100  
 90 Rue sparks Street  
 Ottawa , ON  
 K1P 5T8

Tel. (613) 238-8444; Fax (613) 238-3411

-pamphlets, posters

\*\*\*\*\*

• **BACCHUS Canada** (university level  
 Student program)

Carmi Camicata or Lisa Couperus  
 National Director  
 Box 312, Son. "D"  
 Toronto, ON  
 M6P 3J9

Tel. (416) 599-0410; Fax (416) 243-2339  
 E-mail [BACCHUS\\_Canada@campuslife.utoronto.ca](mailto:BACCHUS_Canada@campuslife.utoronto.ca)

-pamphlets, books, videos, posters

**BACCHUS U.S.**

BACCHUS of the U.S., Inc.  
 P.O. Box 10430  
 Denver, CO  
 80210

Tel. (303) 871-3068

. **BREWERS ASSOCIATION OF CANADA**

Mr. Harold Collins  
 Executive Vice President  
 Brewers Association of Canada  
 Heritage Place, 1200-155 Queen Street  
 Ottawa, ON  
 K1P 6L1

Tel. (613) 232-9601; Fax (613) 232-2283

- magnets, buttons, posters from “Please Drink  
 Responsibly” campaign

\*\*\*\*\*

. **CANADA SAFETY COUNCIL**

Canada Safety Council  
 1020 Thomas Spratt Pl.  
 Ottawa, ON  
 K1G 5L5

Tel. (613) 739-1535; Fax (613) 739-1566  
 E-mail: [www.csa@safety-council.org](mailto:www.csa@safety-council.org)

- pamphlets

\*\*\*\*\*

. **COMDA**

COMDA  
 77 Sheffield Street  
 Toronto, ON  
 M6M 3E9

Tel. 1-800-387-7753; Fax 1-800-387-9930

- caps, mugs, pens, t-shirts, jackets, magnets

\*\*\*\*\*

. **COUNTERMEASURES OFFICE**

Countermeasures Office  
Ministry of the Attorney General  
3<sup>rd</sup> Floor, 720 Bay Street  
Toronto, ON  
M5G 2K1

- posters

\*\*\*\*\*

. **D.I.N. PUBLICATIONS (Do It Now)**

D.I.N. Publications  
P.O. Box 27568  
Tempe, AZ  
85285

Tel. (602) 491-0393; Fax (602) 491-2849

- pamphlets, posters, books

\*\*\*\*\*

. **H.A.S. NOVELTIES LTD.**

H.A.S. Novelties Ltd.  
545 King Street West  
Toronto, ON  
M5V 1M1

Tel. (416) 593-1101; Fax (416) 598-9757

- Marketing services (i.e. pens, mugs, key chains, magnets, clocks, stickers, sweatshirts, buttons, caps, etc.)

\*\*\*\*\*

. **NATIONAL SAFETY COUNCIL**

National Safety Council  
444 North Michigan Avenue  
Chicago, IL  
60611

Tel. 1-800-621-7619

- free poster directory, posters, pamphlets

\*\*\*\*\*

. **PUBLICATIONS OFFICE - HEALTH & WELFARE**

Publications Office  
Health & Welfare Canada  
Brook Claxton Building  
Ottawa, ON  
K1A 0K9

- booklets & pamphlets (“Student Life”, “Play It Smart”, “Fine Lines”, “Really Me”, etc)

\*\*\*\*\*

. **S.A.D.D. (U.S.)**

Mr. Robert Anastas  
Executive Director  
Students Against Drunk Driving (S.A.D.D.)  
P.O. Box 800  
Marlboro, Mass.  
01752

Tel. (617) 481-3568

“Contracts For Life”, videos, sweatshirts, T-shirts, buttons, key chains, pens, bumper stickers, decals

\*\*\*\*\*

. **S.A.D.D. - SASKATCHEWAN**

Mr. Mike Fedyk  
S.A.D.D. Program Coordinator  
Saskatchewan Safety Council  
140- 4th Avenue East  
Regina, SK  
S4N 4Z4

Tel. (306) 757-3197; Fax (306) 569 1707

- posters, resource books, videos, key rings, buttons, bumper stickers, sweatshirts

\*\*\*\*\*

. **SEAGRAM'S**

Joseph E. Seagram & Sons, Ltd.  
P.O. Box 847, Son. "H"  
Montreal, Quebec  
H3G 2M8

- posters

\*\*\*\*\*

. **SPORTS SHOP**

The Sports Shop  
256 Water Street  
St. John's NL  
A1C 1B7

Tel. (709) 722-3344 Fax (709) 722-3671

- Printed T-Shirts  
Penmen - 50/50 polycotton  
Other sportswear available

\*\*\*\*\*

. **TRAFFIC INJURY RESEARCH FOUNDATION OF CANADA**

Information Officer  
 Traffic Injury Research Foundation of Canada  
 171 Nepean Street  
 Suite 200  
 Ottawa, ON  
 K2P 0B4

Tel. (613) 238-5235; Fax (613) 238-5292

- statistics

\*\*\*\*\*

. **TRANSPORT CANADA**

Transport Canada  
 Public Affairs, Nfld. Division  
 10 Factory Lane  
 P.O. Box 1300, Suite 2000  
 St. John's, NL  
 A1C 6H8

Transport Canada  
 Ottawa, ON  
 K1A 0N5

- "Smashed" booklet, statistics, pamphlets

\*\*\*\*\*

. **TWIN CITIES IMAGING**

Mr. John Ryan  
 Twin Cities Imaging  
 P.O. Box 26003  
 St. John's NL  
 A1E 5T9

Tel. (709) 754-1389; Fax (709) 754-6406

- magnets, T-shirts, key chains, decals, mugs, auto litter bags, caps, jackets, pins, rules, calenders, etc.

# **SECTION 3**

## **AUDIOVISUAL RESOURCE LIST**

## Safety Services Newfoundland Labrador

2<sup>nd</sup> Floor, Regatta Plaza  
84-86 Elizabeth Avenue  
St. John's, NL  
A1A 1W7

Tel. (709) 754-0210

Fax (709) 754-0010

E-mail: [info@safetyservicesnl.ca](mailto:info@safetyservicesnl.ca)

Website: [www.safetyservicesnl.ca](http://www.safetyservicesnl.ca)

### AUDIOVISUAL LOANING PROCEDURES

#### POLICY

Safety Services Newfoundland Labrador has a library of videos which are available to the general public. Loan requests will be granted on a first come basis - priority will be given to Safety Services staff needs.

It is understood that the borrower assumes full responsibility for the video(s). Please report any damage of materials to Safety Services as soon as possible. It is further understood that copying borrowed materials **IS NOT PERMITTED**.

#### LOAN REQUESTS

**A Loan Request Form must be signed by the borrower before the video(s) are released.** It is suggested that you contact Safety Services a couple of weeks in advance of the required date to allow time for the form to be signed and returned. **NO VIDEOS WILL BE RELEASED WITHOUT THIS FORM.**

#### RETURN OF BORROWED MATERIALS

The borrower is to return the material(s) **within two (2) weeks of the loan date.** Any and all mailing charges are the clients responsibility.

**SAFETY SERVICES NEWFOUNDLAND LABRADOR****AUDIOVISUALS LOAN REQUEST FORM****BORROWER**

NAME

COMPANY/ORGANIZATION

CONTACT PERSON (IF APPLICABLE)

MAILING ADDRESS

POSTAL CODE

TELEPHONE NUMBER

I hereby request to borrow the video(s)

Date loaned out:

Date to be returned:

**PLEASE READ AND SIGN**

I understand that I am fully responsible for the care of the borrowed material(s). I hereby agree to return the materials by the required date. I have read this form and agree to all conditions.

---

**Signature of Borrower**

---

**Signature of SSNL Employee**

## **ADDICTION SERVICES**

**Provincial Office  
Department of Health  
P.O. Box 8700, West Block  
St. John's, NL  
A1A 4J6**

**Tel. (709) 729-0623**

**Fax (709) 729-5824**

## **AUDIOVISUAL LOANING PROCEDURES**

### **POLICY**

The aim of the Addiction Services (AS) Library is to provide all clients with access to a wide range of recent, accurate information. Library clients consist of AS staff and representatives of other organizations. Priority will be given to serving staff needs in all cases.

It is understood that clients of the AS Library assume full responsibility for the material on loan and agree to use it with care. Clients are asked to report any damage of library materials to which they are aware.

As with any library service, the level of service provided by the AS library depends greatly on the cooperation received from its clients.

### **REQUESTS**

- a) Whenever possible, clients are asked to make requests by mail using the **LOAN REQUEST FORM (attached)**
- b) Booking of requests should be made at least two weeks in advance of the scheduled date (includes mailing time of request form)
- c) Upon receipt of the **LOAN REQUEST FORM**, the library technician will telephone to confirm the reservation of the audiovisual or to make alternate plans
- d) In the event the audiovisual has not been returned by the previous borrower, the next borrower will be telephoned in order to make alternate arrangements
- e) If it is necessary to phone in reservations for audiovisuals, calls will be accepted between 1:30 p.m. and 4:30 p.m. (1:30 - 4:00 p.m. in the summer)

- f) If the library technician is not available, telephone inquiries should be directed to the librarian of the secretary of the Education Division.

## **CIRCULATION GUIDELINES**

Audiovisual materials are sent by Loomis or Priority Post courier. It is the responsibility of the borrower to return these materials by courier **within the allotted loan period** as stated below:

### **LOAN DURATION:**

- . **St. John's - three (3) days (including transportation time)**
- . **Out of Town - ten (10) working days (including transportation time)**
- . **Labrador - fifteen (15) working days (including transportation time)**

### **Duplication of Audiovisuals**

Duplication of copyrighted audiovisuals is illegal according to federal legislation. If there is interest in obtaining an audiovisual, the AS librarian can assist with ordering information.

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## **IMPAIRED DRIVING**

### **ALCOHOL, DRUGS, DRIVING AND YOU**

1988

36 min. (manual)

IMP 13 Vt

Jr. high / Sr. High School / Teachers

This resource kit was designed to reduce the incidence of alcohol and drug-impaired driving, as well as the number of alcohol/drug related collisions, injuries and fatalities among adolescent drivers and passengers. The curriculum seeks to prepare young people to be more responsible drivers and passengers.

Videotape (1/2"), manual

**CONTRACT FOR LIFE: THE S.A.D.D. STORY**

1987

31 min.

IMP 1 Vt

Jr. High / Sr. High School

When two members of the hockey team die in two separate accidents, the coach and health teacher challenge the students to come up with a solution to the problem of drinking and driving. The students established S.A.D.D. Then recognizing the need for parental support, they drew up a Contract For Life. Without condoning drinking, this videotape shows students and adults working together to attack the problem of drinking and driving.

Videotape (1/2")

**DEGARSSI HIGH FINAL EPISODE "SCHOOL'S OUT"**

1992

Approx. 120 min.

Jr. High / Sr. High School

This is a copy of the final Degrassi High episode. The characters deal with their future plans, one of which is involved in a drinking and driving incident.

Videotape

**DEATH IN THE FAST LANE**

1980

16 min.

IMP 2 Fi

Jr. High / Sr. High School

Parents discuss their feelings about losing a child or having a child permanently incapacitated because of being hit by a drunk driver.

Film

**DRINKING AND DRIVING AND THE LAW**

1981

106 Slides

IMP 1 S1

General

An animated presentation of the consequences of drinking and driving.

Slides/Cassette

**DRINKING AND DRIVING: WHAT TEENAGERS SHOULD KNOW**

1984

26 min.

IMP 11 Vt

Jr. High / Sr. High School

This program will alert students to the dangers of drinking and driving and to the extent of teenage mortality caused by alcohol-related traffic accidents. It will provide students with information regarding the specific effects alcohol has on driving abilities and provide them with an understanding of the responsibilities involved in drinking and driving. In addition, it encourages students to examine their own attitudes toward drinking and driving and to develop a more mature attitude toward these activities.

Videotape

**DRIVE ALIVE**

1988

15 min.

IMP 5 Vt

Jr. High / Sr. High School / Teachers / Parent Groups

This program is designed to increase the knowledge of key issues related to impairment and driving and to heighten awareness of adolescent developmental concerns.

Videotape (1/2"), resource manuals

**FRIEND'S DON'T LET FRIEND'S.....**

30 min.

Jr. High / Sr. High School

People in western N.W.T. discuss losing a loved one due to impaired drivers (cars, boats, and snowmobiles). It is shown what happens once you are apprehended for drinking and driving right up to the sentencing. Solutions for this problem are discussed.

Videotape

**GETTING SERIOUS**

1989

25 min.

IMP 6 Vt

Jr. High / Sr. High School

The purpose of this production is to encourage young people to consider the consequences of drinking and driving. It presents high school students participating in a mock trial as a classroom experience on impaired driving. The students' classroom activities become entangled with their lives outside school when one of them gets arrested for impaired driving.

Videotape (1/2")

**JUST ANOTHER FRIDAY NIGHT**

1986

30 min.

IMP 10 Vt

Jr. High / Sr. High School / General

This videotape tells the story of a young teenager who is going to party with a few friends on a Friday evening. While driving to the party, they are drinking and are involved in a fatal accident. The consequences of the teenager's actions are looked at through the deaths of several people and the court proceedings that the teenager has to face.

Videotape (1/2")

**JUST FOR A FEW DRINKS**

1988

15 min.

IMP 9 Vt

Jr. High / Sr. High School

This video consists of a series of three short video vignettes that focus on some of the issues surrounding teenage drinking and driving.

Videotape (1/2")

**LIVE FOR THE MUSIC**

1989

3 min.

IMP 7 Vt

Jr. High / Sr. High School

A group of well-known performers give their message on drinking and driving.

Videotape (1/2")

**MAKE SURE IT ISN'T YOU**

1984

38 min.

IMP 4 Fi

Sr. High School / Adults

Parents whose children were killed and people who have been maimed for life by impaired drivers tell about their experiences and how they feel now.

Film

**MISSING YOU**

1990

13 min.

VHS

This video, set to contemporary rock music of Bill Joel, Kenny Loggins, Kim Mitchell and Chris DeBurgh, makes young people aware of the tragedies resulting from mixing alcohol and driving. Pictures of actual accident scenes and the resulting "missing" persons are used very effectively. **Powerful and moving.**

Videotape

**NATIONAL DRIVING TEST**

1982

30 min.

IMP 1 Fi

Sr. High School / Adults

This film, narrated by Jack McGaw, was produced by CTV for the Insurance Bureau of Canada.

**NO ACCIDENT**

1986

13 min.

IMP 3 Vt

Bert Robinson, the father of an eight year old drinking and driving accident victim, speaks to a group of students about his experience.

Videotape (1/2")

**OVER THE LINE**

1991

An educational module on impaired driving. Health and Welfare Production, 1991.

**THE PARTY'S OVER**

1989

25 min.

IMP 8 Vt

Jr. High / Sr. High School

This videotape tells the story of the Watcher, who, in a unique style, presents separate but related short vignettes that are tied together by the main character - himself. The Watcher is more of a guide than a narrator. With him the audience visits places and see things that they normally wouldn't experience.

Videotape (1/2")

**SAYING NO TO DRINKING DRIVERS**

1987

23 min.

IMP 4 Vt

Jr. High / Sr. High School

This videotape provides essential tools students need to cope with peer pressure. Typical situations are dramatized with optional discussion stops; positive modeling by peer reveal options and solutions.

Videotape (1/2")

**STARTING EARLY: AN ALCOHOL EDUCATION AND TRAFFIC SAFETY PROGRAM FOR ELEMENTARY SCHOOLS**

IMP 1 FS

Elementary

(1) Land of the Pans

(2) Free To Be

2 Filmstrips / 2 cassettes

**STUDENTS AGAINST DRUNK DRIVING**

1989

22 min.

IMP 12 Vt

Jr. High / Sr. High School

The purpose of this program is to inform young people of the facts about impaired driving and to encourage communication between young people and their parents on the issues of impaired driving. In addition, the program is designed to make the general public aware of the problems related to impaired driving and enlist community support in youth's efforts to prevent death and injury.

Videotape (1/2"), resource book

**UNTIL I GET CAUGHT**

1980

30 min.

IMP 3 Fi

Sr. High School / Adults

The problem of drinking and driving is discussed in this documentary.

Film

## **ALCOHOL**

### **ALCOHOL, THE DRUG**

1977

15 min.

AL 2 Vt

Sr. High School / General / Adult

Information on what alcohol is, how it is made, how it affects the body, the results of misuse and the elimination of alcohol from the body are explained with the aid of graphics.

Videotape (1/2")

### **TO YOUR HEALTH**

1956

10 min.

AL 3 Vt

Sr. High School / General / Adult

This animated film (designed for use in any culture) concisely outline many aspects of alcohol which are generally accepted in many cultures.

Film

### **WHAT EVERYONE SHOULD KNOW ABOUT ALCOHOL**

1986

18 min.

AY 3 Fi

Jr. High / Sr. High School / General / Adult

This tape asks some common questions about alcohol and gives clear answers to these questions in an effort to get people to think about alcohol and how they use it.

Videotape (1/2")

**THINKING ABOUT DRINKING**

1966

15 min.

AY 4 Fi

Elementary

A history of alcohol is presented, followed by a lengthy exposition of the nature of alcohol and its equivalent strengths in various forms of drink. The film discusses the effect alcohol has on the body. It is useful as an introduction to alcohol information.

Film

**WHERE'S SHELLY?**

1983

13 min.

AY 5 Fi, AY 5 Vt

Jr. High School

Two girls and two boys sneak into an abandoned building; they are waiting for Shelly to bring beer. Each reflects on family situations, some involve drinking. When Shelly arrives each child has to decide whether or not to stay.

Film, Videotape (1/2")

**YOUNG ALCOHOLICS, THE**

1978

20 min.

AY 6 Fi

Jr. High/Sr. High School

The film contains a series of scenes of young people obtaining and/or using alcohol surreptitiously. A young girl, recovered alcoholic, recounts her experiences to a class of teenagers.

Film

## **ALCOHOL / DRUGS**

### **MEDICAL ASPECTS OF MIND ALTERING DRUGS**

1987

30 min.

AD 1 Fi

Sr. High School / Adults

Drugs used for mind altering - alcohol, marijuana, sedatives, hypnotics, narcotics, inhalants, psychedelics and stimulants are discussed in this film.

Film

### **UPPERS, DOWNERS, ALL AROUNDERS PART 1**

1984

30 min.

AD 3 Fi

Sr. High School / Health Professionals / General / Adult

Part 1 describes the effects of drugs that fall into the general categories of Downers, Uppers and Hallucinogens. Tolerance, dependence and addiction are also described.

Film

### **UPPERS, DOWNERS, ALL AROUNDERS PART 2**

1984

30 min.

AD 3 Fi

Sr. High School / Health Professionals / General / Adult

Describes in more detail the effects on drugs - Downers, Uppers and Hallucinogens and how they work specifically.

Film

### **WHAT EVERYONE SHOULD KNOW ABOUT DRUG ABUSE**

1987

18 min.

DR 10 Vt

Jr. High / Sr. High School / General

This videotape gives clear answers to some common questions about drug abuse. It also motivates people to stop drug abuse or never start.

Videotape (1/2")

**ALCOHOL / DRUGS / YOUTH****ADDICTIONS, COMPULSIONS AND ALTERNATIVE HIGHS**

1981

23 min.

ADY 1 Fi

Sr. High School / Adults / Drug Users / Health Professionals

This film examines why and how people become addicted; how addictions and compulsions ruin lives and how to get high in healthy positive ways.

Film

**ALCOHOL, DRUGS AND KIDS**

1986

ADY 9 Vt

Elementary / Jr. High School / Sr. High School

Four teens who started drinking or using drugs share their experience and reasons for starting. A counselor in a drug and alcohol rehab unit discusses peer pressure, self-esteem and related problems.

Videotape (1/2")

**ALCOHOL AND DRUGS: MAKING THE DECISION**

1978

26 min.

ADY 2 Fi

Jr. High / Sr. High School / Adult Groups

Paul Williams narrates this overview of the past and present use of alcohol

Film

**ALCOHOL, DRUGS OR ALTERNATIVES**

1973

25 min.

ADY 3 Fi

Sr. High School/Adult

Narrator, Christopher George, attempts to show that some people use drugs to cover up for feelings of inadequacy, unworthiness, insecurity, etc.

Film

**CARTOON ALL-STARS TO THE RESCUE**

1990

30 min.

ADY 12 Vt

Primary / Elementary

“Cartoon All-Stars to the Rescue: is a videotape designed to educate children aged 5 - 11 about the perils of substance abuse. The video features a cast of cartoon favorites who rally to rescue Michael from the clutches of Smoke, the evil embodiment of drug and alcohol use. While Michael confronts the dangers of life with drugs, Corey struggles with the knowledge that her brother needs help. Along the way some very important ideas are shared and effective ways to “**SAY NO**” emphasized.

Videotape

**CHOICES; ALCOHOL, DRUGS OR YOU**

1983

24 min.

ADY 5 Fi

Jr. High / Sr. High School

This film focuses on three teenagers who are confronting the problems many teenagers face. It encourages young people to make positive choices about the way they live their lives; to build confidence and solve problems without relying on alcohol or drugs.

Film

**CHOOSE**

1989

14 min.

ADY

Elementary / Jr. High

“**CHOOSE**” has a fantasy-based storyline where two teenagers end up inside a video game and are faced with very real life situations. (Available in English and French).

Videotape (1/2")

**DRUGS AND YOU**

1980

14 min.

ADY 1 Vt

Sr. High School / General Adult

This videotape gives an overview of what a drug is, what drugs are included in the various drug groupings, what drug dependence and tolerance are, plus the reasons why people use drugs.

Videotape (1/2")

**DUGOUT**

1985

17 min.

ADY 6 Fi

Elementary / Jr. High

In "**Dugout**", a group of Little Leaguers are "drowning their sorrows" with beer and marijuana after losing a very close game. A friend of the coach discusses the problem a major league player had with alcohol and drugs and how it cut his career short.

Film

**HOLE IN THE FENCE**

1884

ADY 3 FS

Primary / Elementary

The "**Hole in the Fence**" is a Canadian-developed living skills and drug education program for primary and elementary school age children.

3 Filmstrips/3 booklets/1 Audiocassette

**I DARE YOU**

1978

14 min.

Elementary / Jr. High

This videotape portrays a young group of kids who pass their time coming up with dares for each other, with the exception of one girl who decided that she does not have to carry out a dare to prove herself.

Videotape (1/2")

**I THINK**

1971

19 min.

ADY 7 Fi

Jr. High / Sr. High School / Adult

The film shows two days in the life of a 10 year old, Linda, and describes the various influences on her behavior - family, peers, school and the media.

Film

**NATIONAL DRUG TEST, THE**

1989

48 min.

ADY 5 Vt

Jr. High / Sr. High School / General

A series of questions directed towards adolescents which help them measure their own drug use.

Videotape (1/2")

**NEW STUDENT, THE**

1983

42 Slides, 6 min.

ADY 1 S1, ADY 5 FS

Primary

Produced by the ADDC, this program describes an incident involving a new student using animal characters. The story provides a good focus for the discussion of decision making, peer influence and related issues.

Slides/Audiocassette/Teachers Guide

1 Film Strip/Audiocassette/Teachers Guide

**OPEN FLAME**

1989

26 min.

ADT 10 Vt

Jr. High / Sr. High School

Drama students attending Claude Watson School for the Arts developed and performed a show about the prevention of alcohol and drug abuse. (Available in English and French)

Videotape (1/2"), Manual

**PARTY, THE**

1981

15 min.

ADY 9 Fi

Elementary

This film from the “Pickles and Jam’s and How To Get Out Of Them” series, portrays two young boys playing in the park. They have been invited to a party by another friend whose older brother will have alcohol and drugs available. They have to make a decision on what to do.

Film

**POWER OF CHOICE: DRUGS AND ALCOHOL (PART 1&2)**

1990

2 30 min. tapes

ADY 14 Vt

Jr. High / Sr. High School

This series explores the act of making positive choices in a complicated world. Michael Pritchard uses stand-up comedy as a way of meeting students on their own terms and encouraging them to honestly look at their lives and the choices they make.

Videotape (1/2")

**SAYING NO TO ALCOHOL AND DRUGS**

1985

12 min.

ADY 4 Vt

Elementary

This videotape presents a way of saying no to peer pressures. It seeks to build self-esteem, assertiveness and establishes awareness of positive alternatives to drug use. The video also explores reasons why young people get involved with alcohol and drugs and the effect they have on health and performance.

Videotape (1/2")

**STAND UP FOR YOURSELF! PEER PRESSURE AND DRUGS**

1987

15.5 min.

ADY 12 Fi, ADY 6 Vt

Jr. High / Sr. High School

This film presents effect techniques for saying no to alcohol, street drugs, cigarettes or any peer pressure. It provides students with the encouragement, motivation and practical skills they need to handle peer pressure effectively.

Film, Videotape (1/2")

**DRUGS / YOUTH****DRUGS: HELPFUL AND HARMFUL**

1989

15 min.

DY 6 Vt

Elementary

This videotape describes the difference between a helpful drug and a harmful, addictive drug. The video, featuring children, shows what drugs are and how they affect us mentally and physically. Students see the proper use of medicines and discover that there's never a good reason to fool around with harmful drugs.

Videotape (1/2")

**MARIJUANA: THE FACTS**

1978

25 min.

DY 2 Vt

Sr. High School and Over

This videotape explains what marijuana is, what it looks like, how it is used and some of the effects on the body.

**MARIJUANA: WHAT DO YOU KNOW (PART 1&2)**

1984

DY 1 FS

Elementary / Jr. High

Part 1 focuses on the effect of marijuana on the body. Two young teens meet a friend who invites them to a pot party.

Part 2 gives the effect on the mind.

2 Filmstrips/2 Audio cassettes/1 Booklet

**Mr. FINLEY'S PHARMACY**

1982

12 min.

DY 3 Vt

Primary / Elementary

In this puppet production, a young girl receives information on the wise use of drugs from Mr. Finley, the pharmacist.

**SPREAD YOUR WINGS**

1989

3 min.

DY 1 Vt

Jr. High / Sr. High School / Parents / General

This videotape in a music video style, portrays the message that parents and children should communicate.

Videotape (1/2")

**STONED**

1980

33 min.

DY 2 Fi, DY 5 Vt

Jr. High / Sr. High School

Stoned is a drama depicting a young teenager, Jack (Scott Baio) who gets involved with a group of "pot" smokers. At first Jack refuses to try "pot" but after rejection from his brother, he turns to these friends to replace his brother's friendship. After an incident which almost drowned his brother, he realizes that his drug use is a problem.

Film, Videotape (1/2")

**TURNING OFF: DRUGS AND PEER PRESSURE**

1982

20 min.

DY 2 FS

Jr. High / Sr. High School

Measures to counteract influences to use drugs are illustrated in this filmstrip.

2 Filmstrips/1 Audiocassette

# **SECTION 4**

## **SPEAKER'S LIST**

**SPEAKER'S LIST**

## 1. ADDICTION SERVICES

The staff of the AS offices are specifically trained in the addictions field and do a lot of public information sessions, training and counseling. They can provide excellent materials and presentations on alcohol and other drugs, problem use, addictions and treatment. They also have a vast selection of reading and A/V materials that can be borrowed through their main library.

- . Addiction Services  
**Provincial Office**, Department of Health  
P.O. Box 8700, West Block  
St. John's, NL  
A1B 4J6

Tel. 729-0623  
Fax 729-5824

- . Addiction Services  
**St. John's Region**  
P.O. Box 13122, Stn. "A"  
2<sup>nd</sup> Floor, Building 532  
Pleasantville  
St. John's, NL  
A1B 4A4

Tel. 739-4919  
Fax 738-4920

- . Addiction Services  
**Eastern Region**  
Vardy Building, Manitoba Dr.  
P.O. Box 1614  
Clareville, NL  
A0E 1J0

Tel. 466-3663  
Fax 466-1803

- . Addiction Services

- Western Region**

- CNIB Building  
169 West Valley Road  
Corner Brook, NL  
A2H 2Y3

- Tel. 634-4506

- Fax 634-0160

- . Addiction Services

- Stephenville Office

- 149 Montana Dr., 2<sup>nd</sup> Floor  
Stephenville, NL  
A2N 2T4

- Tel. 643-2269

- Fax 643-6212

- . Addiction Services

- Central Region

- Cromer Ave.  
Provincial Bldg., 3<sup>rd</sup> Floor  
P.O. Box 724  
Grand Falls-Windsor, NL  
A2A 1W9

- Tel. 489-8180

- Fax 489-8182

- . Addictions Services

- 143 Bennet Dr.

- Gander, NL  
A1V 2E6

- Tel. 254-2813-4

- Fax 256-8744

- Health Labrador Corporation  
Addiction Services  
Labrador Region  
C/O Nova Hospital  
169 Hamilton River Rd.  
P.O. Box 7000, Stn. "A"  
Happy Valley-Goose Bay, Labrador  
A0P 1F0

Tel. 896-5303

Fax 896-4900

- Addiction Services Library  
Pleasantville  
Bldg. 532, 2<sup>nd</sup> Floor  
P.O. Box 13122  
St. John's, NL  
A1B 4A4

Tel. 738-4120

Fax 729-2165

- Health Labrador Corporation  
Addiction Services  
C.W.J.M. Hospital  
410 Booth Ave.  
Labrador City, Labrador  
A2V 2K1

Tel. 944-5027

Fax 944-3722

## 2. ROYAL CANADIAN MOUNTED POLICE

As the people who have the most frequent contact with drinking drivers, your local detachment of the RCMP has a wealth of knowledge to speak about this issue. Officers can talk about the laws, punishments, statistics, and solutions to the problem. They can even demonstrate the use of the ALERT machine. The RCMP does include community service and public education as a major part of their job.

Contact: Headquarters (St. John's)  
 Inquiries 772-5400  
 Police Community Relations 772-5288

### RCMP DETACHMENTS MAILING ADDRESSES AND TELEPHONE NUMBERS

NCO i/c Baie Verte Det.  
 R.C.M.P.  
 P.O. Box 69  
 Baie Verte, NL  
 AOK 1B0  
 532-4221

NCO i/c Burgeo Det.  
 R.C.M.P.  
 P.O. Box 219  
 Burgeo, NL  
 AOM 1A0  
 886-2241

NCO i/c Forensic Ident.  
 R.C.M.P.  
 102 Churchill St.  
 Corner Brook, NL  
 A2H 5L9  
 637-4424

NCO i/c Bay d'Espoir Det.  
 R.C.M.P.  
 P.O. Box 99, Milltown  
 Bay d'Espoir, NL  
 A0H 1W0  
 882-2230

NCO i/c Carmanville Det.  
 R.C.M.P..  
 P.O. Box 190  
 Carmanville, NL  
 A0G 1N0  
 534-2686

NCO i/c Corner Crook  
 R.C.M.P.  
 102 Churchill St.  
 Corner Brook, NL  
 A2H 5L9  
 637-4431

NCO i/c Bay Roberts Det.  
 R.C.M.P.  
 P.O. Box 100  
 Bay Roberts, NL  
 A0A 1G0  
 786-2118

NCO i/c Clarenville Det  
 R.C.M.P.  
 T.C.H., Box 400  
 Clarenville, NL  
 AJ0 0E1  
 466-3211

NCO i/c Flower's Cove  
 R.C.M.P.  
 P.O. Box 130  
 Flower's Cove, NL  
 A0K 2N0  
 456-2500

NCO i/c Bay St. George Det.  
 R.C.M.P.  
 40 Oregon Dr.  
 Stephenville, NL  
 A2N 3M3  
 643-2118

NCO i/c Corner Brook Highway  
 Patrol, R.C.M.P.  
 102 Churchill St.  
 Corner Brook, NL  
 A2H 5L9  
 637-4420

NCO i/c Fogo Island Det.  
 R.C.M.P.  
 P.O. Box 208  
 Fogo Island, NL  
 A0G 2B0  
 266-2251

NCO i/c Forteau Bay Det.  
R.C.M.P.  
P.O. Box 10  
Forteau Bay, NL  
A0K 2P0  
931-2790

NCO i/c Grand Falls Highway  
Patrol Det., R.C.M.P.  
P.O. Box 420  
Grand Falls, NL  
A2A 2J8  
489-7052

NCO i/c Lewisporte Det.  
R.C.M.P.  
P.O. Box 310  
Lewisporte, NL  
A0G 3A0  
535-8637

NCO i/c Gander Det.  
R.C.M.P.  
301 James Blvd., P.O. Box 360  
Gander, NL  
A1V 1W7  
256-6841

NCO i/c Happy Valley - Goose  
Bay Det., R.C.M.P.  
P.O. Box 1480 Stn. "B"  
Goose Bay, Labrador  
A0E 1E0  
896-3383

NCO i/c Mary's Harbour  
R.C.M.P.  
P.O. Box 128  
Mary's Harbour, Labrador  
A0K 3P0  
921-6229

NCO i/c Gander Airport Det.  
R.C.M.P.  
P.O. Box 415  
Gander, NL  
A1V 1W8  
256-6720

NCO i/c Harbour Breton Det.  
R.C.M.P.  
P.O. Box 119  
Harbour Breton, NL  
A0H 1P0  
885-2320

NCO i/c Marystown Det.  
R.C.M.P.  
P.O. Box 1240  
Marystown, NL  
A0E 2M0  
279-3001

NCO i/c Glovertown Det.  
R.C.M.P.  
P.O. Box 269  
Glovertown, NL  
A0G 2L0  
533-2828

NCO i/c Harbour Grace Det.  
R.C.M.P.  
P.O. Box 550  
Harbour Grace, NL  
A0A 2M0  
772-0315

NCO i/c Nain Det.  
R.C.M.P.  
P.O. Box 220  
Nain, Labrador  
A0P 1L0  
922-2862

NCO i/c Grand Bank Det.  
R.C.M.P.  
P.O. Box 40  
Grand Bank, NL  
A0E 1W0  
832-1260

NCO i/c Holyrood Det.  
R.C.M.P.  
P.O. Box 119  
Holyrood, NL  
A0A 2R0  
772-0405

NCO i/c Port Saunders  
R.C.M.P.  
P.O. Box 99  
Port Saunders, NL  
A0K 4H0  
861-3555

NCO i/c Grand Falls Det.  
R.C.M.P.  
P.O. Box 420  
Grand Falls, NL  
A2A 2J8  
489-2121

NCO i/c Hopedale Det.  
R.C.M.P.  
P.O. Box 106  
Hopedale, Labrador  
A0P 1G0  
933-3820

NCO i/c Rocky Harbour  
R.C.M.P.  
P.O. Box 70  
Rocky Harbour, NL  
A0K 4N0  
458-2222

NCO i/c Roddickton Det.  
R.C.M.P.  
P.O. Box 159  
Roddickton, NL  
A0K 4P0  
457-2468

NCO i/c Wesleyville Det.  
R.C.M.P.  
P.O. Box 129  
Wesleyville, NL  
A0G 4R0  
536-2491

NCO i/c Springdale Det.  
R.C.M.P.  
P.O. Box 190  
Springdale, NL  
A0J 1T0  
673-3864

NCO i/c St. Anthony Det.  
R.C.M.P.  
P.O. Box 117  
St. Anthony, NL  
A0K 4S0  
454-3543

NCO i/c Whitbourne Det.  
R.C.M.P.  
P.O. Box 130  
Whitbourne, NL  
A0B 3K0  
759-2600

NCO i/c Trepassey Det.  
R.C.M.P.  
P.O. Box 29  
Trepassey, NL  
A0A 4B0  
438-2700

NCO i/c St. Lawrence Det.  
R.C.M.P.  
P.O. Box 218  
St. Lawrence, NL  
A0E 2V0  
873-2450

St. John's Sub. Division  
Highway Patrol  
P.O. Box 119  
Holyrood, NL  
A0A 2R0  
229-4216

NCO i/c Twillingate Det.  
R.C.M.P.  
P.O. Box 400  
Twillingate, NL  
A0G 4M0  
884-2811

## 3. ROYAL NEWFOUNDLAND CONSTABULARY

Like the RCMP, the RNC is a valuable resource for information and speakers. Corner Brook and St. John's have Crime Prevention Units that are the people to call to ask to speak for you.

**CRIME PREVENTION UNIT CONTACTS**

- . Royal Newfoundland Constabulary  
P.O. Box 7247, Stn. "C"  
St. John's, NL  
A1E 3Y4

Tel. 729-8000

\*\*\*\*\*

- . Royal Newfoundland Constabulary  
P.O. Box 39  
Corner Brook, NL  
A2H 6C3

Tel. 634-4222

\*\*\*\*\*

- . Royal Newfoundland Constabulary  
P.O. Box 575  
Labrador City, Labrador  
A2V 2L3

Tel. 944-7602

\*\*\*\*\*

- . Royal Newfoundland Constabulary  
P.O. Box 69  
Churchill Falls, Labrador  
A0R 1A0

Tel. 925-3524

## 4. CRIME PREVENTION COMMITTEES

These local committees exist in a number of communities in the province. Supported by the RCMP, these groups consist of interested community volunteers. While drinking and driving is not their main focus, it is part of their mandate and they would be pleased, I'm sure, to work with a S.A.D.D. Chapter on community projects and to do public speaking.

**NEWFOUNDLAND AND LABRADOR  
CRIME PREVENTION / VICTIM SERVICE OFFICERS  
ADDRESS LIST**

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Cst. Scott Morrison<br/>R.C.M. Police<br/>P.O. Box 1480, Stn. "B"<br/>Happy Valley/Goose Bay<br/>Labrador<br/>A0P 1C0</li> </ul> <p>Tel. (709) 896-3386</p> | <ul style="list-style-type: none"> <li>• Dept. Justice Rochelle Kearley<br/>R.C.M. Police<br/>P.O. Box 503<br/>Stephenville, NL<br/>A2N 2Y9</li> </ul> <p>Tel. (709) 646-2691</p> |
| <ul style="list-style-type: none"> <li>• Cst. R.H. Ellis<br/>R.C.M. Police<br/>102 Churchill Str.<br/>Corner Brook, NL<br/>A2H 5L9</li> </ul> <p>Tel. (709) 637-4433<br/>Fax (709) 634-2857</p>      | <ul style="list-style-type: none"> <li>• Staff Sgt. L. J. Macdonald<br/>R.C.M. Police<br/>P.O. Box 1240<br/>Marystown, NL<br/>A0E 2M0</li> </ul> <p>Tel. (709) 279-3001</p>       |
| <ul style="list-style-type: none"> <li>• Corporal Thor McDonald<br/>R.C.M. Police<br/>301 James Blvd.<br/>Gander, NL<br/>A1V 1W7</li> </ul> <p>Tel. (709) 256-6841<br/>Fax (709) 256-6846</p>        | <ul style="list-style-type: none"> <li>• Cst. Peter Mackay<br/>R.C.M. Police<br/>P.O. Box 420<br/>Grand Falls, NL<br/>A2A 2J8</li> </ul> <p>Tel. (709) 489-2121</p>               |

. Cst. Rupert Baker  
R.C.M. Police  
P.O. Box 400  
Clarenville, NL  
A0E 1J0

Tel. (709) 466-3211

. Cst. Mark Trioreau  
R.C.M. Police  
P.O. Box 550  
Harbour Grace, NL  
A0A 2M0

Tel. (709) 596-5014

**CRIME PREVENTION / VICTIM SERVICES SECTION  
(ST. JOHN'S HEADQUARTERS)**

. R.C.M. Police  
P.O. Box 9700, Stn. "B"  
St. John's, NL  
A1A 3T5

Tel. (709) 772-5288  
Fax (709) 772-2992

. Sgt. Graham Hobbes/Crpl. Maggi Smith  
R.C.M. Police  
P.O. Box 9700, Stn. "B"  
St. John's, NL  
A1A 3T5

Tel. (709) 772-2571 (w)

**NEWFOUNDLAND AND LABRADOR  
CRIME PREVENTION CITIZENS' COMMITTEES**

**(May be contacted through local RCMP Detachments)**

**COMMITTEE & CHAIRPERSON**

. Marystown Crime Prevention Committee  
P.O. Box 995  
Marystown, NL  
A0E 2M0

. Hamilton Sound Crime Sound Prevention Committee  
P.O. Box 310  
Carmanville, NL  
A0G 1N0

- . Bay Bulls / Bauline Crime Prevention Committee  
P.O. Box 107  
Witless Bay, NL  
A0A 4K0
  
- . Bay Roberts & Area Crime Prevention Committee  
P.O. Box 100  
Bay Roberts, NL  
A0A 1G0
  
- . Ferryland / Aquaforte / Calvert Crime Prevention Committee  
Site 3, Box 12  
Calvert, NL  
A0A 1N0
  
- . Bonavista Crime Prevention Committee  
P.O. Box 850  
Bonavista, NL  
A0C 1B0
  
- . Hare Bay - Dover Crime Prevention Committee  
P.O. Box 252  
Hare Bay, NL  
A0G 1K0
  
- . Pasadena Crime Prevention Committee  
P.O. Box 178  
Pasadena, NL  
A0L 1K0
  
- . Con Bay Cen / Salmonier Line Crime Prevention Committee  
P.O. Box 131  
Holyrood, NF  
A0A 2R0
  
- . Upper Trinity South Crime Prevention Committee  
P.O. Box 156  
Markland, NL  
A0B 3K0

- . Gander Crime Prevention Committee  
P.O. Box 187  
Gander, NL  
A1V 1W6
  
- . Saputjugiajet  
c/o R.C.M.P.  
Nain, Labrador  
A0P 1L0
  
- . Carbonear & Area Crime Prevention Committee  
21 Scarlet Ridge  
Carbonear, NL  
A1Y 1A1
  
- . Central Crime Prevention Committee  
P.O. Box 420  
Grand Falls – Windsor, NL  
A2A 2J8
  
- . Placentia Area Crime Prevention Committee  
P.O. Box 128  
Placentia, NL  
A0B 2Y0
  
- . Clarenville & Area Crime Prevention Committee  
P.O. Box 475  
Clarenville, NL  
A0E 1J0
  
- . Stephenville Crime Prevention Committee  
55 Bruce Blvd.  
Stephenville, NL  
A2N 3R6
  
- . Happy Valley - Goose Bay Crime Prevention Committee  
P.O. Box 453, Stn. “B”  
Happy Valley - Goose Bay, Labrador  
A0P 1E0

- . Harbour Grace & Area Crime Prevention Committee  
P.O. Box 845  
Harbour Grace, NL  
A0A 2M0
  
- . Springdale Crime Prevention Committee  
P.O. Box 345  
Springdale, NL  
A0J 1T0
  
- . CCPANL  
120 Hussey Drive  
St. John's, NL  
A1A 4Y9
  
- . Crime Prevention Unit, R.N.C.  
St. John's, NL  
A1E 2Y4
  
- . St. John's Crime Prevention Committee  
c/o Crime Prevention Unit  
R.N.C.  
P.O. Box 7247  
St. John's, NL  
A1E 2Y4
  
- . CCPANL  
18 Baldwin Street  
Gander, NL  
A1V 1G3
  
- . CCPANL  
P.O. Box 528  
Clareville, NL  
A0E 1J0
  
- . Community Policing Section  
R.C.M.P.  
P.O. Box 9700  
St. John's, NL  
A1A 3T5

. Gambo Crime Prevention Committee  
P.O. Box 540  
Gambo, NL  
A0G 1T0

## 5. AMBULANCE DRIVERS - EMERGENCY MEDICAL TECHNICIANS

Ambulance services in Newfoundland and Labrador are operated through privately owned companies. The staff who work directly in the vehicles can offer a unique perspective on the consequences of drinking and driving as speakers.

Contact: Numbers for your local services are available in the yellow pages.

### **AMBULANCE SERVICE**

#### **EASTERN NEWFOUNDLAND**

- . Barrett's Funeral & Ambulance Service  
Whitbourne  
759-2140
- . Derrick Clowe's Ambulance Service  
Cape Broyle, Ferryland  
432-2408
- . Fahey's Personal Care Home & Funeral Service  
Fermeuse  
363-2250
- . Gibbons Donald Ltd. - 24 Hour Ambulance Service  
St. Mary's  
525-2610
- . Lawlor's Services  
Cappahayden, Fermeuse  
363-2804
- . Ryan's Ambulance & Taxi Service  
Trepassey  
438-2275

#### **CENTRAL NEWFOUNDLAND**

- . Bay d'Espoir Ambulance  
St. Alban's  
538-3117

- . Freake's Ambulance Service Ltd.  
Lewisporte  
535-8260
  
- . Hewlett, Loris Mrs.  
Robert's Arm  
652-3160
  
- . Kritan Ltd.  
Wesleyville  
536-3131
  
- . Mercer's Ambulance Service  
Boyd's Cove  
656-4511
  
- . Mullaly's Funeral Home & Ambulance Service  
Wesleyville  
536-3403
  
- . Mullaly's Funeral Home & Ambulance Service  
Carmanville  
534-2277
  
- . Robert's Arm Ambulance  
Robert's Arm  
652-3160

#### **WESTERN NEWFOUNDLAND**

- . Ambulance (Emergency Service)  
Western Memorial Regional Hospital  
Corner Brook  
634-5611
  
- . Ambulance - Reliable services limited  
Corner Brook  
634-2253  
636-9393
  
- . MacKenzie Ambulance Service  
Port aux Basques  
695-2405

- Russell's Funeral Home & Private Ambulance Service  
Stephenville  
643-2472

## 6. VICTIMS

Victims of drinking drivers are a hard group to get a handle on since they don't reach the public eye. You can try to reach them through **your local RCMP detachment, the Dept. Of Justice's Victim Services Branch** or through **your own contacts and word of mouth.**

Contact: Dept. Of Justice  
Victim Services Branch  
Jacqueline Lake-Kavanagh  
729-0900

Mr. Heber Halfyard  
116 Old Petty Harbour Road  
St. John's, NL  
747-2354

## 7. "PERPETRATORS"

The other side of the coin from the victims are the drinking drivers themselves. Alcoholics Anonymous (AA) has group members who are recovering alcoholics, many of whom have been arrested for drinking and driving, who would be willing to speak to students about their past problems and recovery.

The Central AA office in St. John's has contacts throughout the island who will help put you in touch with someone in your area who is willing to speak publicly. In very small areas, there may not be anyone local since their anonymity is very important, so be willing to help with travel costs if necessary.

Contact: St. John's Inter Group  
Central Office  
3 Blackmarsh Rd.  
P.O. Box 26074  
St. John's, NF  
A1C 5T9

Tel. (709) 579-5215

## 8. OTHER SPEAKERS

You may find good speakers in your area who don't belong in any of the above categories. They can include:

1. Members from other nearby S.A.D.D. Chapters (listing included in this manual.
2. Members of the clergy.
3. Physicians, nurses and other health professionals
4. Teachers, principals, School board trustees
5. Bar owner/mangers

Don't let your group be limited in your thinking - you never know where an interesting speaker can crop up!